

**Ministry of Transport
Decree No. 800 of 2016
Dated 14/12/2016**

On

**The Issuance of a Regulation Organizing
Maritime Transport Related Activities and Undertakings and their Utility Fees**

Minister of Transport

Having considered the Constitution;

Law No.354 of 1956 on Banning from entrance into customs zones at ports and airports;

Law No.12 of 1964 on the establishment of the Egyptian Authority for Maritime Transport;

Law No.6 of 1967 on the establishment of the General Authority for Alexandria Port;

Law No.42 of 1967 on the Delegation of Competencies;

Law No.88 of 1980 on the establishment of the General Authority for Port Said Port;

Environmental Law No.4 of 1994;

Investment Guarantees and Incentives Law No.8 of 1997;

Presidential Decree No.3293 of 1966 on regulating the competencies and responsibilities of the General Authority for Alexandria port;

Presidential Decree No.217 of 1987 on establishing the General Authority for the Red Sea Ports;

Presidential Decree No.317 of 1985 on establishing the Damietta Port Authority;

Presidential Decree No.57 of 2002 on organizing the Ministry of Transport;

Presidential Decree No.399 of 2004 on establishing the Egyptian Authority for Maritime Safety;

Prime Ministerial Decree No.399 of 2015;

Minister of Transport Decree No.107 of 1967 on the Regulation Organizing Enrolment in the Personnel Register at the Port of Alexandria;

Minister of Transport Decree No.161 of 1974;

Minister of Transport Decree No.116 of 1976;

Minister of Transport Decree No.28 of 1986 on the Regulation Organizing Enrolment in the Personnel Register at Damietta Port;

Minister of Transport Decree No.31 of 1992 o on the Regulation Organizing Enrolment in The Personnel Register at the General Authority for the Red Sea Ports;

Minister of Transport Decree No.86 of 1998 “Maritime Transport”;

Minister of Transport Decree No.85 of 2000 “Maritime Transport”;

Minister of Transport Decree No.28 of 2001;

Minister of Transport Decree No.566 of 2002;

Minister of Transport Decree No.73 of 2003 on Specifying utility fees applied to Land plots, Closed Warehouses, Covered Hangars, Passenger Terminals Halls and Administrative Complexes in Egyptian Ports;

Minister of Transport Decree No.180 of 2003 on organizing the manner of using subscription proceeds of the Seafarers Club;

Minister of Transport Decree No.332 of 2003;

Minister of Transport Decree No.520 of 2003 on the Terms and Conditions of Granting Licenses to practice activities related to maritime transport at the Egyptian ports;

Minister of Transport Decree No.521 of 2003 on determining utility fees applied to granted licenses to practice maritime transport activities and maritime transport related works at the Egyptian ports;

Following the approval of the Ports Supreme Council in its session held on 02/06/2015;

and after the approval of the Ministers Cabinet in its session No. (52) held on 08/07/2015;

And consequent upon the opinion of the Egyptian Council of State;

Decided:

(Article 1)

The provisions of the attached Regulation shall apply in respect of organizing the following matters:

- 1- Terms and conditions of practicing activities related to maritime transport and utility fees of granted licenses to practice such activities.
- 2- Maritime Transport Supplementary Professions and Activities.
- 3- Terms and conditions of utilizing Land plots, Closed Warehouses, Covered Hangars, Passenger Terminals Halls and Administrative Complexes.
- 4- Shipping agency Fees.
- 5- Organizing the manner of using subscription proceeds of the Seafarers Club.

(Article 2)

Utility fees specified in the attached Regulation shall apply to new licenses and licenses valid at the date this Decree comes into force. These rates shall not apply to activities founded through contracts or concession agreements.

(Article 3)

All Egyptian products exports shall be exempted from utility fees on licenses to practice activities related to maritime transport.

The rates of accounts receivable (for grains and ration goods received in favor of the General Authority for Supply Commodities (GASP), petroleum products (liquid bulk) received in favor of the Egyptian General Petroleum Corporation (EGPC) or its subsidiaries (public sector) shall be determined and regulated in relation to utility fees for licenses of maritime transport related activities through a Protocol to be concluded between the Ministry of Transport and the Ministry of Supply and the Ministry of Petroleum and Mineral Resources in coordination with the Ministry of Finance.

(Article 4)

The fees and rates for utility fees specified in the attached Regulation shall be annually increased by the following percentages:

(7%) for the rates set in Egyptian pounds

(3%) for the rates set in US Dollars

These rates may be reviewed whenever necessary.

(Article 5)

A period of two (2) years for regularization shall be granted as of the date the provisions of this Decree shall come into force to the licensees to practice the activity of vessels supply and Maritime activities licensed before Decrees (no. 30 and 31 of 1998) of the Minister of Transport were in force.

(Article 6)

The Decrees (180, 73, 332, 520 and 521 of 2003) of the Minister of Transport shall be annulled. Likewise, every provision or decree in contradiction with the provisions of this Decree and the attached Regulation shall be annulled.

(Article 7)

This Decree shall be published in the Egyptian Gazette and shall come into force as of the next day of its publication.

Minister of Transport

Dr. Galal Moustafa Saeed

**Regulation Organizing Maritime Transport Related
Activities and Undertakings**

(Chapter one)

**General Terms and Conditions for Practicing Activities
Related to Maritime Transport**

Article (1)

The General Terms and Conditions Specified in This Chapter shall be applicable for Licensing the Practice of the Following Maritime Transport related Activities in Egyptian Ports:

- 1- Shipping agency.
- 2- Stevedoring of vessels:
 - 2-1 General Cargo including containers handled outside container terminals.
 - 2-2 Dry Bulk.
 - 2-3 Liquid Bulk.
 - 2-4 Containers.
- 3- Storage and warehousing.
- 4- Maritime works.
- 5- Ship Chandelling.
- 6- Ship Supplies.
- 7- Ship Maintenance and Repair outside dry and floating docks.

**** The abovementioned Activities may not be carried out by unlicensed persons.**

Article (2)

Maritime Transport related Activities shall be defined as per the following Meanings:

1- Shipping Agency Activity:

- Standard activities and services rendered to vessels undertaken by the appointed shipping agent on behalf of the owner or operator of the vessel, including but not limited to, the following:
 - 1-1 All undertakings required by the vessel or crew during its stay at the port or during its transit of the Suez Canal.
 - 1-2 Payment of fees, wages and costs due to Competent Authorities.
 - 1-3 Collection of freight payable to the owner or the operator.
 - 1-4 Participation in negotiations of sale and purchase operations of the vessel.
 - 1-5 Signing charter parties and bills of lading on behalf of owners.

2- Stevedoring of vessels:

- Every activity related to the transport of cargoes or containers from and to vessel onto (quay – floaters – anchor) and transported from and to storage yards and warehouses inside the port. Cargoes and Containers mean:

2-1 General Cargo:

- Packaged or unpackaged or containerized loaded or unloaded cargoes except for dry bulk or liquid bulk cargoes.

2-2 Dry bulk:

- Loaded or unloaded cargoes in bulk form (unpackaged) regardless of any procedures or packaging operations to be performed at a later stage (like coal, iron ore, scrap, grains.....) according to what is stated in the manifest.

2-3 Liquid bulk:

- All liquid cargoes loaded or unloaded in their liquid form.

2-4 Containers:

- A unit used for cargo transportation intended for frequent-use cargo carriage, with sufficient durability for handling in ports and onboard vessels, specifically designed for the transport of cargoes by one or more means of transport and without intermediate cargo reloading process and equipped with racking equipment for easy stowage, stuffing and handling. Containers are either 20 feet or 40 feet or more.

3- Storage and warehousing activity:

- It means the storage of incoming or outgoing cargoes for the account of the licensee or third parties until clearance and exit from the port through the use of warehouses, sheds and yards allocated by Port Authorities for practicing this activity.

4- Maritime activities:

- Includes the cleaning of the vessel holds, containers, scraping and paint works, minor repairs of containers, providing floating services to vessels and crew and taking out liquid or dry wastes from vessels at the port through licensed units and vehicles, in addition to the maintenance of marine floaters and any other works specified by Port Authorities.

5- Ship Chandelling:

- Includes supplying the vessel with its needs of spare parts, paints, various food supplies, cleaning materials, safety equipment and all that is required by the Master or the shipping agent and required by the vessel apart from water, fuel and oil.

6- Vessels supplies:

- Includes supplying vessels with water, fuel and oil whether on the quay or at anchorage area through using onshore means or licensed floating units.

7- Maintenance and repair of vessels outside docks:

- All minor maintenance and repair of vessel hull, decks and machinery (main/auxiliary), dismantling, installation and repair of electrical and electronic equipment, etc., which do not require the vessel entering a dock, and is usually carried out at the anchorage area or at berths designated by the Port Authority.

Article (3)

The applicant for the license to practice the activities mentioned in Article (1) shall have to meet the following general terms and conditions:

- 1- To be an Egyptian company or an sole proprietorship whose headquarters is the Arab Republic of Egypt.
- 2- To be amongst the purposes of the company or the sole proprietorship to practice the activity for which the license is requested.
- 3- The company or sole proprietorship wishing to practice these activities shall apply to the competent Port Authority or the Maritime Transport Sector , each in its own right, accompanied by the following documents:
 - 3-1 The company's Articles of Association.
 - 3-2 A certificate indicating the permanent headquarters of the company and the supporting documents.
 - 3-3 The legal representative of the company with his previous experience and qualifications.
 - 3-4 The organizational structure of the company and the human element including labor of all degrees and the previous experience statement of the higher management of the company.
 - 3-5 A statement of the equipment owned by the company in its possession, specifying its technical specifications and the year of manufacture and its efficiency and suitability for the purpose.
 - 3-6 Notification of foreign labor to be used, their data and foreign partners – if any – and their security approvals.
 - 3-7 Official extract of the commercial register.
 - 3-8 Tax Card and documents indicating registration with the Egyptian Customs Authority provided that these documents are ratified by the competent authorities. As for activities that have an export nature, a certificate of Value Added Tax exemption shall be presented in their regard.

- 3-9 The area of land required to be licensed and its location within the port, for the purpose of installing and maintaining heavy equipment.
- 3-10 Architectural drawings of facilities to be established as ratified by a consultant office approved by the Port Authority.
- 3-11 Machinery Fitness Certificate for all equipment provided that they are issued by an accredited supervisory authority together with a document indicating that the equipment are in the possession of the company.
- 3-12 Methods of work that the company shall use in operating their equipment as well as the maintenance and replacement plans.
- 3-13 Quality Control Methods followed by the company provided that they are annually reviewed by the competent Port Authority/ Egyptian Authority for Maritime Safety / Maritime Transport Sector – each in its own right.
- 3-14 Occupational Safety and Health methods followed by the company during the course of its work provided that they are annually reviewed by the competent Port Authority/ Egyptian Authority for Maritime Safety / Maritime Transport Sector – each in its own right.
- 3-15 Names of the people in charge of Industrial Safety, Quality Assurance and equipment operation with a specification of their previous experience in their field of work as documented by ratified and supporting certificates.
- 3-16 Any other data the applicant wishes to add.
- 3-17 Criminal records of joint partners in individuals' companies and the legal representative in financial companies.
- 3-18 Customs Authority certificate indicating the non-conviction with a final verdict in any customs evasion crime.
- 3-19 An undertaking by the licensee to commit to providing all information and data related to the company's activity as required by the The Standing Licenses Committee, the Port Authority or the security authorities in addition to declaring any changes thereof that might occur during the license period.
- 3-20 An undertaking by the licensee to commit to comply with all laws and decrees regulating the practicing of activities associated with maritime transport and any amendments thereof. He is further committed to submit a price list for the services provided to the customers and any amendments thereof in writing to the competent Port Authority / The Standing Licenses Committee at the Maritime Transport Sector, as the case may be, and proclaim them.
- 4- Following the completion of all documents and general and special conditions for granting licenses, the matter shall be referred to the The Standing Licenses Committee at the Maritime Transport Sector or the board of directors of the competent Port Authority pursuant to the type of license required.
- 5- The license may not be waived away to third parties. The board of directors of the competent Port Authority / the Maritime Transport Sector – as the case may be – may transfer the license of practicing an activity to a first degree relative of licensee. In case of conflict over the license, the license may be transferred to an existing company between the first degree relatives provided that all conditions and general and special regulations organizing the activity are met.
The licensee may not sublet the activity except after obtaining the approval of the board of directors of the competent Port Authority / the Maritime Transport Sector, as the case may be, subject to the abidance by the conditions and general and private regulations.
- 6- To approve of the renewal of the license, an application shall be submitted indicating the desire of the licensee to renew his license at least three months before the end of the license, accompanied by all the documents specified in Article (7) in addition to the abidance by the conditions and general and private regulations.
- 7- The licensee shall commit prior to the commencement of the licensed activity, on his own expense, to the electronic linkage and compatibility with operating systems and protocols applicable to the

port under the supervision of the competent port authority. The holders of the valid licenses shall regularize their firms within a maximum period of six months from the date of this Regulation coming into force or the notification of the competent Port Authority, whichever is earlier.

- 8- In case the licensee violates laws or decrees or relevant regulations or it was proven that he has not complied with the terms and conditions governing the activity or included any incorrect data in the annual report submitted by him or violated the electronic operating systems and protocols applied in the competent port or in the case of non-notification in writing of the price list of the services provided, the Port Authority shall serve a warning on him and if the violation is repeated, the license to practice the activity shall be suspended for one month. If the violation is repeated for a third time, the matter shall be taken up before The Standing Licenses Committee in the Maritime Transport Sector or the board of directors of the competent Port Authority, as the case may be, to look into the revocation of the license.
- 9- **Taking into consideration the provisions of the previous article, the licenses shall be revoked in the following cases:**
 - 9-1 At the request of the licensee.
 - 9-2 Dissolution or liquidation or expiration of the company.
 - 9-3 The abuse of the granted license or his non-commitment to the Terms and conditions regulating the practicing of the activity.
 - 9-4 If it is proven that the licensee has used deceit or fraud through his transactions or in obtaining his license whether by himself or through third parties.
 - 9-5 The non-practicing of the activity for one continuous year without giving adequate reasons recognized by the competent Port Authority or the Maritime Transport Sector, each in its own right.
 - 9-6 The non-commitment of the licensee with the electronic linkage and compatibility with the operating systems and electronic protocols applied at the competent port according to the terms and conditions specified in item (7) of this Article.
- In all cases, the decision to revoke the license shall be made by the Maritime Transport Sector or by the board of directors of the competent Port Authority depending on the type of license.
- 10- Shipping agency Licenses shall be valid in all Egyptian ports. As for the licenses for the remaining maritime transport related activities, these shall be granted by Port Authorities, each in its own right, depending on the request of the licensee.
- 11- Companies subject to the Investment Law wishing to license them to engage in maritime activity not included in the activities and areas specified in the Investment Guarantees and Incentives Law abide by the terms and conditions set forth in this Regulation, with the creation of special accounts and financial balance sheet for this activity.
- 12- Natural and legal persons shall not engage in maritime transport activities and related affairs unless they have submitted documents indicating their membership in the Chamber of Shipping where the licensee practices that activity in its region.
 - In case the activity is practiced in more than one port, the membership of the licensee in the Chamber of Shipping where his headquarters is located shall suffice.
- 13- The concerned person can appeal against the decision to deny granting the license or its renewal, suspending or revoking the license within fifteen days of the date of its declaration or his knowledge thereof provided that he attaches all supporting documents to the appeal. The competent Port Authority/ Standing Licenses Committee of the Maritime Transport Sector – as the

case may be – shall review the appeal and render its decision within a month from the date of receipt.

Article (4)

The boards of directors of Port Authorities shall set the terms and conditions for the conduct of any other business not provided for in Article (1) of this Regulation, which shall be carried out within the ports within the scope of their jurisdiction. Such terms and conditions shall be reviewed by the Standing Licenses Committee established in the Maritime Transport Sector, Competent Port Authorities shall issue contracts / licenses required to conduct such business.

Article (5)

The establishment of specialized investment projects within the ports or to carry out activities related to maritime transport (container handling, dry bulk, liquid bulk, etc....) may be approved through contracts / concession agreements consistent with the Master Plan of the port provided that a feasibility study of the project, drawings and required documents are presented and the necessary approvals to endorse the project are obtained from the competent authorities after the review of the board of directors of the Port Authority and the approval of the Minister of Transport and presentation before the ministers cabinet, if necessary.

Article (6)

The licensee or the contractual party with the Port Authority to practice the works specified in this Regulation within the port shall abide by all the standards, regulations and instructions issued by the Port Authority related to safety and security, occupational health and the environment. The instructions issued by the Port Authority shall be executed no later than 15 days from the date of written notification thereof. In case these instructions are violated, the Port Authority shall be entitled to suspend the issued license for a period not exceeding one month or the Port Authority shall carry out the works at the licensee's expense in addition to a percentage of 25% as administrative fees of the cost of removing the violation.

Article (7)

The Port Authorities shall assess the performance of the licensee annually to identify the extent to which he enhanced the port capacity and the extent of his commitment during the previous period to the regulations and the decrees regulating work through an annual detailed report that the licensee is committed to present to the competent Port Authority provided that it includes particularly the following:

- The volume of business annual of the Licensee during the period of practicing the licensed activity.
- Statement of the size of the equipment and added facilities.

- Statement to indicate his submission of the tax return declaration and payment of taxes as well as the value-added tax (VAT) on the dates set by law.
- Statement to indicate the payment of the social insurance of his employees.
- In case the licensee fails to submit these documents within three months of the end of the fiscal year, the provisions of item (8) of Article (3) shall apply.

(Chapter Two)
Terms and Conditions
Related to
Shipping agency Activity and License Utility Fees

Article (8)

Subject to the provisions of Chapter One of this Regulation, the license to engage in the shipping agency activity in Ports shall be permitted on the following conditions:

- 1- The Shipping agent shall have an administrative and professional structure of the highest standards of professional experience, a permanent headquarters of the company in the Arab Republic of Egypt, it shall employ qualified human resources and implements the means of technology and advanced information and communication systems that enable it to carry out its activities carefully and efficiently, under the guidance of the minimum requirements issued by the United Nations Conference on Trade and Development of 1988 (UNCTAD).
- 2- **The issued capital shall not be less than the following amounts:**
 - 2-1 (EGP.100 000) for licenses granted for serving Tourist yachts and vessels with the total registered gross tonnage up to 1000 tons.
 - 2-2 (EGP.500 000) for licenses granted for serving vessels with the total registered gross tonnage up to 10 000 tons.
 - 2-3 (EGP.1 million) for licenses granted for serving vessels with the total registered gross tonnage up to 25 000 tons.
 - 2-4 (EGP.2 millions) for licenses granted for serving vessels with total registered gross tonnage over 25 000 tons (Unlimited Tonnage).
 - 2-5 The share of the Egyptian partner in the capital referred to in the preceding paragraphs shall not be less than 51% for the joint venture companies which exercise the activity of shipping agency as a main activity. The maritime transport companies practicing tangible investment activity in Egypt; shall be exempted from that stipulation - as long as it owns at least one vessel flying the Egyptian flag and does not practice shipping agency except as a subsidiary activity for serving its own interests.

In that case the licensed shipping agency activity shall be exclusively serving its owned vessels (Egyptian or Foreign) provided that the following standards are taken into consideration:

- 2-5-1 It is a joint stock company.
- 2-5-2 The share of the Egyptian partner in the capital is sustained. In case the Egyptian partner exits the company or the vessel flying the Egyptian flag is sold, an Egyptian partner with the same share in the capital or more has to come into the company or the vessel has to be replaced by another flying the Egyptian flag with the same total gross tonnage or more for the license to remain valid.

- 2-5-3 The documents indicating the ownership of the vessel(s) flying the Egyptian flag have to be presented as well as or the foreign vessel(s).
- 2-5-4 In all cases, the Maritime Transport Sector (Standing Licenses Committee) shall be notified before effecting any amendments on the capital structure or the investment assets (vessel(s)) flying the Egyptian flag owned by the company, for approval of that procedure and declaring the required terms to put it into force.
- 2-6 The licensee to practice the shipping agency activity shall commit to regularization of their firm in connection with the capital requirements within two years this Regulation coming into force.
- 3- The applicant for licensing to practice shipping agency activity shall present an insurance to the Maritime Transport Sector by virtue of an unconditional Bank Letter Of Guarantee to be used in case of the non-compliance of the shipping agent to the terms of the license to settle his debt with the Sector and Port Authorities as follows:
- 3-1 (EGP.50 000) for licenses granted for serving Tourist yachts and vessels with the total registered gross tonnage up to 1000 tons.
- 3-2 (EGP.150 000) for licenses granted for serving vessels with the total registered gross tonnage up to 10 000 tons.
- 3-3 (EGP.250 000) for licenses granted for serving vessels with the total registered gross tonnage up to 25 000 tons.
- 3-4 (EGP.300 000) for licenses granted for serving vessels with total registered gross tonnage over 25 000 tons (unlimited tonnage).
- 4- The licensee undertakes to submit to the Maritime Transport Sector at the end of each year a statement of vessels to which his agency has provided services and their voyages throughout the year provided that the statement is ratified by the competent Port Authority.
- 5- The licensee undertakes to provide the competent Port Authority with a copy of the issued invoice covering each of the following works:
- Maintenance and repair of vessels.
 - Ship Chandelling
 - Maritime Works.
 - Vessels Supply.
 - Any other works the competent Port Authority requires an invoice for.
- 6- The handling of vessel accounts shall be done through one of the accredited banks in the Arab Republic of Egypt, provided that the shipping agent shall submit annually relevant supporting documentation to the Standing Committee for Licenses in the Maritime Transport Sector.
- 7- The term of the license is five years, and shall be recorded in a register specially prepared for this purpose, and may be renewed for other similar periods when the required terms and conditions are met.
- 8- The licensee shall pay license utility fees to Port Authorities where he operates as determined in Article (9) of this Regulation.
- 9- Licenses to practice the Shipping agency Activity shall be issued by and renewed by the Standing Licenses Committee in the Maritime Transport Sector and ratified by the Minister of Transport. The shipping agency licenses shall be valid at all Egyptian ports.
- 10- The Standing Licenses Committee at the Maritime Transport Sector shall undertake an annual review to ensure the continuity of licenses validity.
- 11- A license revocation shall be issued by a Minister of Transport Decree based on a justified suggestion by the Standing Licenses Committee at the Maritime Transport Sector.

Article (9)

The licensee to practice shipping agency activity at Egyptian ports shall pay the following:

1- Fees for the issuance or renewal of Shipping agency License:

- 1-1 (EGP.5000) for shipping agency licenses granted for serving Tourist yachts and vessels with the total registered gross tonnage up to 1000 tons.
- 1-2 (EGP.15 000) for shipping agency licenses granted for serving vessels with the total registered gross tonnage up to 10 000 tons.
- 1-3 (EGP.25 000) for shipping agency licenses granted for serving vessels with the total registered gross tonnage up to 25 000 tons.
- 1-4 (EGP.50 000) for shipping agency licenses granted for serving vessels with total registered gross tonnage over 25 000 tons (open tonnage).

2- Imported cargo:

The shipping agency shall pay to the Port Authority where the vessel is located a license utility fees to practice the shipping agency activity of the sum of EGP.5/ton (five Egyptian pounds) for general cargo, dry bulk, liquid bulk or inside containers according to the vessel's manifest.

3- Transit Cargo and Containers intended for Transshipment:

The shipping agent shall collect the following sums in exchange for the use of the port infrastructure from the shipping line in favor of the Port Authority where the container and the transit cargo are unloaded at:

- 3-1 (USD.3.5) for every 20 feet transit container.
- 3-2 (USD.7) for every 40 feet transit container or more.
- 3-3 (50 US cents) for every transit ton of general cargo, dry bulk or liquid bulk.

4- The shipping agent hereby undertakes to collect the following:

- 4-1 The shipping agency fees for the Maritime Transport Sector set in the tenth Chapter of these Regulations and shall deliver them to the competent port authority in favor of the Maritime Transport Sector after deducting the shipping agent dues as a collection charge.
- 4-2 USD.25 from foreign vessels calling on Egyptian ports as subscription a fee of the Seafarers Club provided that the entire amount shall be delivered by the Port Authorities to the Maritime Transport Sector and the revenues shall be distributed pursuant to what is specified in Chapter Eleven.
- 4-3 A fee for non-conformity with the stevedoring rates set in item (5) of Article (12) and delivering such amounts to the competent Port Authority.

5- The shipping agent shall pay license utility fees for vessels transiting through the Suez Canal as follows:

- 5-1 Vessels with gross tonnage up to 10 000 tons shall pay the sum of (USD.350).

- 5-2 Vessels with gross tonnage over 10 000 tons and up to 60 000 tons shall pay the sum of (USD.450).
- 5-3 Vessels with gross tonnage over 60 000 tons shall pay the sum of (USD.700).
- 5-4 The said fee shall be paid to the General Authority for Port Said port or the Red Sea Port Authority according to the north and south convoys' direction.

(Chapter Three)
Terms and Conditions
Related to
The Stevedoring Activity and Associated Utility Fees

Article (10)

Subject to the provisions of Chapter One of this Regulation, the license to engage in the Stevedoring activity in Ports shall be permitted on the following conditions:

- 1- The issued capital shall be no less than the following sums:
 - 1-1 (EGP.30 million) for General cargo vessels as well as general cargo vessels carrying containers handled outside container terminals (not exceeding 50 containers per vessel)
 - 1-2 (EGP.30 million) for dry bulk vessels.
 - 1-3 (EGP.30 million) for liquid bulk vessels.
 - 1-4 (EGP.100 million) for all stevedoring activities outside container terminals.
 - 1-5 (EGP.200 million) for container terminals.
 - The licensee of stevedoring activity shall commit to regularize his status as related to the capital within two years of the date this Regulation comes into force.
- 2- The license applicant shall own operating equipment functioning at the competent Port Authority with a value not less than (50%) of the issued capital in addition to the necessary maintenance equipment to ensure the quality of work and the efficiency of performance in accordance with the standard criteria and compliance with the safety, security and environmental requirements and submission of Machinery Fitness Certificates for all equipment used by the license applicant or licensee provided that they are issued by an accredited supervisory authority.

The licensee shall commit to renew these certificates upon expiry of their validity. A committee shall be formed by the competent Port Authority to inspect and review these certificates to ensure their consistency with reality.
- 3- The licensee shall have plans for human resources development and quality assurance. The licensee shall provide social insurance for his staff and shall submit an annual declaration of his employees to the competent Port Authority provided that their number is proportional to his existing equipment and in such a way as to ensure the achievement of the required performance rates.
- 4- The licensee shall commit to achieve the minimum stevedoring rates pursuant to the set standards in that regard.
- 5- The period between granting the license and the commencement of the activity shall not exceed (six months). The port authorities may extend this period not exceeding twelve months - in total - pursuant to the size of investment of the equipment and constructions.

- 6- The term of the license is five years and may be renewed for other similar periods when the required terms and conditions are met.
- 7- The licensee shall undertake to store the equipment in the areas allocated by the competent Port Authority and to pay utility fees for these areas as indicted in (Article 40 – First – 1-3).
- 8- The stevedoring companies licensed to practice the activity shall commit to take out insurance for liability against third parties as well as insurance for damages occurring to the port (individuals, equipment, facilities) as a result of their licensed activity with a sum not less than one million Egyptian pounds (1,000,000 EGP) for each incident.
- 9- The licensee shall adhere to the provisions of the Ministerial Decree No.566 of 2002 related to the required terms and conditions to practice some of the activities at Egyptian ports.
- 10- The stevedoring companies shall commit to present an unconditional bank letter of guarantee by the percentage of (0.5%) of the minimum issued capital specified in item (1) of this Article as preliminary insurance, and upon approval of the license to be increased to (2%) as an ultimate insurance upon the commencement of the activity.

Article (11)

- 1- The licensee shall pay license utility fees to Port Authorities in return for the issuance or renewal of the license as follows:

Item	Statement	Fee of issuance / renewal EGP
1-1	General cargo vessels / General cargo vessels carrying containers handled outside container terminals; (not exceeding 50 containers per vessel)	100,000
1-2	Dry bulk vessels	100,000
1-3	Liquid bulk vessels	100,000
1-4	All stevedoring activities outside container terminals	250,000
1-5	Container terminals	250,000

- 2- The licensee shall pay license utility fees to Port Authorities in return for the authorization to practice the stevedoring activity as follows:

Item	Statement	Fees
2-1	<u>Dry Bulk:</u>	
2-1-1	Clean dry bulk	5 EGP / Ton
2-1-2	Unclean dry bulk (scrap, steel pellets, clinkers, coal...)	8 EGP / Ton
2-2	General cargo	

2-3	Liquid bulk		
2-4	Parts and packages with special specifications pursuant to the set agreement with the competent Port Authority with a minimum of (6 EGP / Ton)		
2-5	Containers:	Loaded	Empty
2-5-1	Imported Containers:		
2-5-1-1	20 feet Containers	45 EGP / Container	20 EGP / Container
2-5-1-2	40 feet Containers or more	65 EGP / Container	30 EGP / Container
2-5-2	Exported Containers:		
2-5-2-1	20 feet Containers	45 EGP / Container	20 EGP / Container
2-5-2-2	40 feet Containers or more	65 EGP / Container	30 EGP / Container
2-5-3	Transit Containers		
2-5-3-1	20 feet Containers	2.5 USD / Container	1 USD / Container
2-5-3-2	40 feet Containers or more	4 USD / Container	2 USD / Container

2-6 The rates specified in items (2-1, 2-2, 2-3, 2-4) shall be increased by virtue of this Article for dangerous cargoes according to the percentages indicated opposite each of the following classification:

Item	The Class (Classification)	Percentage
2-6-1	1,5,7	100%
2-6-2	2	75%
2-6-3	3, 4, 5, 6, 8, 9	50%

2-7 The minimum utility fees for licensing the activity of stevedoring to be paid annually to the competent Port Authority shall be in accordance with the following:

Item	Type of cargo	Annual minimum limit
2-7-1	General Cargo	100,000 tons
2-7-2	Dry bulk (excluding grains)	100,000 tons
2-7-3	Dry bulk (including grains)	500,000 tons
2-7-4	Liquid bulk	75,000 tons
2-7-5	Container terminals	1.5 container/m ² /year

- The fees shall be calculated according to the rates specified in item (2) of this Article.

Article (12)

The licensed companies shall be bound to achieve the stevedoring rates indicated later on. These rates shall continue for a transitional period of three years as of the date of issuance of this Regulation for purposes of regularization of status until reaching the international average rates of stevedoring.

1) The minimum average stevedoring rates of General Cargo Vessels shall be according to :

Type of Cargo	Ton /day				
	Two holds vessels		Vessels with three holds or more		Remarks
	Loading	Unloading	Loading	Unloading	
Steel pellets	--	350	--	500	
Steel coils/sheets	700	1200	1000	2000	
Reinforcement Steel of different lengths from 6m to 14m	600	1400	1200	2500	
Reinforcement Steel in coils	500	800	800	1000	
Steel beams of different angles and lengths	600	--	1000	--	
Paper Rolls	--	600	-	900	
Pallets of different types	--	600	--	1000	
Bricks	--	400	--	500	
Gypsum board	--	400	--	500	
Glass boxes	450	--	600	--	
Sand	1300	--	1700	--	
Packaged Sand	700	--	1000	--	
Bags of different types	--	650	--	1200	
Frozen Products	--	400	--	600	
Vehicles	--	--	--	450 vehicles	
Hazardous Ammonium Nitrate	400	--	400	--	
Scrap	--	2000	--	3500	
Hot Briquetted Iron (HBI)	--	2000	--	3500	
Pipes	--	300	--	500	
Marble	400	--	400	--	
Cement in bags / slings	--	700	--	1200	
Steel sheets	--	500	--	750	
Steel beams of different lengths	--	600	--	1000	
Salt in bags	1500	--	2000	--	
Rice	500	--	1000	1000	
Bagged potatoes inside slings, pallets or bags (onions- oranges)	350	--	500	--	
Soda ash and chemicals in 25 kg and 50 bags (normal – dangerous)	--	350	--	500	
Vegetables and grains in bags starting from 10 kg up to 50 kg	250	--	400	--	

2) The minimum stevedoring rates of dry bulk vessels shall be according to:

2-1 Minimum stevedoring rates of (Charcoal, bulk coal, salt, clinker, slag, urea, etc.)

Type of Cargo	Ton /day				
	Two holds vessels		Vessels with three holds or more		Remarks
	Loading	Unloading	Loading	Unloading	
Charcoal	--	2500	--	4000	
Charcoal (unloading and direct withdrawal from Alexandria)	--	2000	--	3000	
Bulk coal	--	2000	--	2500	
Salt	3500	--	7000	--	
Clinker	5000	--	8000	--	
Slag	--	4000	--	7000	
Urea	3000	--	6000	--	Bearing in mind the weather conditions and the humidity percentage since this type of cargo is affected by weather conditions.

2-2 The minimum stevedoring rates of grains (wheat, corn, soya bean, etc.)

Type of Cargo	Rates of unloading Ton/day	Remarks
Grains (Wheat, corn, soya Bean, etc.)	8000	Vessels over 55000 tons
	7000	Vessels over 35000 tons and up to 55000 tons
	6000	Vessels over 20000 tons and up to 35000 tons
	5000	Vessels over 10000 tons and up to 20000 tons
	3000	Vessels up to 10000 tons

2-3 The minimum stevedoring rates of fodders (soya bean, DDJ, Gluten, etc.)

Type of Cargo	Rates of unloading Ton/day	Remarks
Feeds (Soya bean, etc.)	4000	Up to a maximum of 800 tons / hold

3) The minimum stevedoring rates of liquid bulk vessels:

Type of Cargo	Ton /day				
	Two holds vessels		Vessels with three holds or more		Remarks
	Loading	Unloading	Loading	Unloading	
Wax	750	--	1000	--	
Cleaners	1000	--	2000	--	

- 4- Upon calculation of the stevedoring rates, the bad weather conditions times and shifting of vessels shall be deducted at the decision of the Port Authority or to the emergency circumstances that hinder the achievement of the rates for a reason beyond the vessel's control provided that it is proven by a letter from the traffic department at the Port.
- 5- The licensee to practice the stevedoring activity shall pay the competent Port Authority the sum of (EGP.45) per meter of the length of the vessel per day against the non-commitment of the aforementioned stevedoring rates for each voyage specified in advance; unless the reason is due to the competent port authority or adverse weather conditions. The part of a day shall be calculated as an entire day and the part of a meter shall be calculated as a whole meter
- 6- **The licensee rates of performance shall be assessed every three months. If the stevedoring rate falls below the specified target set out in these Regulations, the following procedures shall apply:**
 The licensee shall be served with a notice. If the violation is repeated then the license shall be suspended for a month. If the violation is repeated for a third time, the license shall be suspended for three months. If the violation is repeated for a fourth time, the matter shall be taken up with the board of directors of the competent Port Authority to look into the revocation of the license to practice the activity.
 A license revocation shall be issued by a Minister of Transport Decree based on a justified suggestion by the board of directors of the competent Port Authority.

Article (13)

Stevedoring Activity at the Anchorage Area

Subject to the provisions of Chapter One of this Regulation, the applicant for a license to engage in the Stevedoring activity at the anchorage area shall satisfy the following terms and conditions:

- 1- The issued capital of the company shall not be less than 10 million Egyptian pounds.
- 2- The value of the equipment used in the activity shall not be less than (50%) of the issued capital.
- 3- The licensed companies shall commit to achieve stevedoring rates not less than (75%) of the rates mentioned in items (1, 2, and 3) in Article (12). In case the stevedoring rates are not fulfilled, the provisions of items (5, 6) of Article (12) shall apply.

- 4- The stevedoring companies shall abide by the instructions issued by Port Authorities on safety of navigation on sea surface during unload at anchorage area.
- 5- The licensee shall commit to provide an insurance by virtue of an unconditional bank letter of guarantee by the percentage of (0.5%) of the minimum issued capital of the licensed company to practice the activity of stevedoring as preliminary insurance, and upon approval of the license to be increased to (2%) as an ultimate insurance upon the commencement of the activity.
- 6- The term of the license is five years and may be renewed for other similar periods when the required terms and conditions are met.

Article (14)

- 1- The licensee shall pay the amount of (150 thousand Egyptian pounds) for the issuance or renewal of the necessary license to practice the activity.
- 2- **The licensee shall pay utility fees to the competent Port Authority for the license to practice the activity of stevedoring at anchorage area as follows:**

Item	Type of cargo	License Utility Fees
2-1	Dry Bulk:	
2-1-1	Clean dry bulk	EGP 5 / Ton
2-1-2	Unclean dry bulk (scrap, steel pellets, clinker, coal...)	EGP 8 / Ton
2-2	General Cargo	EGP 4 / Ton

- 3- **The licensee shall pay fees to the competent Port Authority for the supervision and monitoring with the purpose of securing the unload of cargo at the anchorage area directly from the lock according to the following:**

Item	Tonnage	Fees
3-1	Up to 5000 tons	EGP 0.5 / Ton
3-2	Over 5000 tons and up to 10000 tons	EGP 1 / Ton
3-3	Over 10000 tons and up to 15000 tons	EGP 1.5 / Ton
3-4	Over 15000 tons and up to 20000 tons	EGP 2 / Ton
3-5	Over 20000 tons and up to 25000 tons	EGP 2.5 / Ton
3-6	Over 25000 tons and up to 30000 tons	EGP 3 / Ton
3-7	Over 30000 tons	To be determined by the competent port authority if traffic at the port allows berthing at anchorage.

- 4- The licensee shall to the competent Port Authority the sum of (EGP. 1 / ton) for the supervision and monitoring with the purpose of securing the unload of cargo from vessels with draught exceeding the berth depth and that requires lightering at the inner anchorage area until it reaches the set draught of berths.
- 5- The licensee shall pay to the competent Port Authority the sum of (EGP.50/ 20 feet container) and the sum of (EGP.100/ 40 feet container or more) for the supervision and monitoring of containers withdrawn directly from the lock.
- 6- The minimum utility fees for license to practice the activity of stevedoring at anchorage due annually to the competent Port Authority shall be as follows:

Item	Type of Cargo	Annual Minimum in Tons
6-1	General cargo	75000
6-2	Dry bulk	75000
6-3	Dry bulk (including grains)	300,000

- Charging shall be made in accordance with the rates abovementioned in paragraphs (2-1, 2-2).

Article (15)

Cleaning fees of the berths for the loaded and unloaded cargo shall be due as per the following rates:

Item	Type of Cargo	Cleaning Fees
1-	(General cargo / dry bulk / liquid bulk) Clean	2.5 piasters / Ton
2-	(General cargo / dry bulk / liquid bulk) Unclean	5 piasters / Ton
3-	Dangerous cargo	10 piasters / Ton

(Chapter Four)
Terms and Conditions
Related to
The storage and warehousing Activity
And Associated Utility Fees

Article (16)

- 1- Subject to the provisions of Chapter One, the following is required in order to grant the license to engage in warehousing and warehousing activities:
 - 1-1 The issued capital of the company shall not be less than (EGP.20, 000,000) twenty million Egyptian pounds.
 - 1-2 The period between granting the license and the commencement of the activity shall not exceed (six months). The port authorities may extend this period not exceeding twelve months - in total - pursuant to the size of investment of the equipment and constructions.
 - 1-3 Subject to the terms set forth in Minister of Transport Decree No.566 of 2002, the port authority shall determine the storage areas (warehouses / yards / sheds / etc....) required for carrying out the activity.
 - 1-4 The term of the license is five years and may be renewed for other similar periods subject to the approval of the competent Port Authority.
 - 1-5 The competent Port Authority shall be entitled to contract - through advertising - on the management and operation of storage areas at the Port, subject to the terms and conditions set out in this Regulation.
 - 1-6 The competent Port Authority may allocate to the license applicant any available area to practice the activity according to the terms and conditions specified in this Regulation.
 - 1-7 The license applicant shall commit to present an unconditional bank letter of guarantee in the sum of (EGP.100, 000) one hundred thousand Egyptian pounds as preliminary insurance to be increased to (EGP.500, 000) five hundred thousand Egyptian pounds upon the commencement of the activity.
- 2- The competent Port Authority shall be entitled to licensing utility fees for granting the license to engage in warehousing and storage activities in all storage areas in which the activity is carried out within the Ports in the amount set in this Regulation except for inside container terminals as per the following charging basis:
 - 2-1 Utility fees for practicing the activity of storage and warehousing on cargoes shall be charged as of the date of the final delivery of the cargo at the storage areas. The delivery period shall not exceed the periods set according to the unloading and withdrawal rates set in the license which shall be determined by the Port Authorities. The delivery period shall not include the days of stoppage of receipt of the cargo as a result of shifting the vessel from the quay to the anchorage area as per the request of the Port Authority or bad weather conditions or emergencies in general that affects stevedoring operations. In that case, the stoppage period shall be added which has affected the flow of cargo delivery to the set periods provided that it is proven by a letter from the traffic department at the port.
 - 2-2 Charging for cargoes shall be made based on the gross weight in tons (one thousand kilograms) or the metric ton, whichever is bigger. The fraction of a gross ton shall be considered a full ton and a fraction of a metric ton shall be calculated as an entire ton as per the manifest. The maritime

companies, maritime agencies, exporters and importers shall undertake to present a manifest indicating the weight or size upon which the calculation is based. In case of non-commitment to present such manifest, the companies licensed to operate under the warehousing system shall be entitled to verify the weights or sizes by its own means or through a specialized entity and at the expense of the consignee.

- **In all cases, the weights or sizes shall be binding to the consignee.**

2-3 Containers, flat racks and the likes as well as cargoes inside containers shall be charged for utility fees as follows:

2-3-1 Loaded containers shall be charged for license utility fees according to the containers classifications as of the date of container storage at the storage yard. In case the contents of a container is unloaded inside the port, the charging shall be calculated as of the date of completion of unloading of the contents at the storage area with the fees specified in item (2) of Article (17) according to the type of cargo.

2-3-2 Empty containers, flat racks and the likes at the port or that is returned from abroad or returned from inside the country empty to the port shall be charged after (7) seven days of the storage date at the yard.

2-3-3 Empty containers undertaking repairs inside the port shall be granted **A Grace Period** of (10) ten days as of the date of withdrawal of the container from the yard for repairs. Utility fees set in item (2) of Article (17) shall apply afterwards.

2-4 Cargoes unloaded in barges authorized to work inside the port shall be granted **A Grace Period** of (5) five days as of the date of completion of unload from the vessel or pontoon which is considered as a part of the vessel taking into account the unload rates as set in the license.

2-5 License utility fees for cargoes sold in a governmental auction shall become due after **A Grace Period** of (15) fifteen days as of the ratification date of the auction result by the competent authority.

2-6 Cargoes stored in refrigerators shall be subject to the following:

2-6-1 License utility fees of refrigerators shall be collected based on the weight in tons or the size, whichever is bigger. The fraction of the ton shall be calculated as an entire ton and the fraction of a meter shall be calculated as a whole meter.

2-6-2 The license utility fees shall be calculated as of the actual storage of the cargo or part of it for the actual days of storage.

2-7 For application of this Regulation, dangerous cargoes shall mean the types of cargoes and materials specified in the international maritime instruments for dangerous cargoes among which are the International Maritime Dangerous Goods Code (IMDG Code) and its amendments.

Article (17)

- 1- The license applicant shall pay (EGP. 250,000) Two hundred and Fifty Thousand Egyptian Pounds for the issuance or renewal of the license to practice the activity of storage and warehousing.
- 2- The licensee shall pay to the competent Port Authority licensing utility fees for practicing the activity of storage and warehousing as per the following:

2-1 General Cargo:

Item	Fees in EGP	Statement
2-1-1	50 piasters	For a ton or meter / day or part of a day for storage in open yards for the period of one week provided that the specified rate shall

		be increased with the percentage of (50%) as of the eighth day and with the percentage of (100%) as of the fifteenth day.
2-1-2	75 piasters	For ton or meter / day or part of a day for storage in warehouses and sheds for the period of one week provided that the specified rate shall be increased with the percentage of (50%) as of the eighth day and with the percentage of (100%) as of the fifteenth day.

2-2 Dry bulk / liquid bulk cargo:

The licensee shall pay license utility fees according to the following rates:

Item	Fees in EGP.		Statement
	Pound	Piaster	
2-2-1	--	25	For ton / day or part of a day for the period of seven days.
2-2-2	--	50	For ton / day or part of a day and beyond

2-3 Dangerous cargo:

The competent Port Authority shall be entitled to license utility fees for practicing the activity of storage and warehousing as of the date of completion of unloading from the vessel or the pontoon that is considered as part of the vessel according to the following:

Item	Fees in EGP.	Statement
2-3-1	Class 3 / Class 4 / Class 6 / Class 8 / Class 9	
2-3-1-1	2	For ton / day or part of a day for the period of three days
2-3-1-2	3	For ton / day or part of a day for the period of the following four days.
2-3-1-3	4	For ton / day or part of a day as of the eighth day.
2-3-2	Class 2	
2-3-2-1	3	For ton / day or part of a day for the period of three days.
2-3-2-2	4.5	For ton / day or part of a day for the period of the following four days.
2-3-2-3	6	For ton / day or part of a day as of the eighth day.
2-3-3	Class 1 / Class 5 / Class 7	
2-3-3-1	4	For ton / day or part of a day for the period of three days.
2-3-3-2	6	For ton / day or part of a day for the period of the following four days.
2-3-3-3	8	For ton / day or part of a day as of the eighth day.

2-4 Different means of transportation:

The licensee shall pay license utility fees for the activity of storage and warehousing to the competent Port Authority for (cars, trucks, tractors, trailers, microbus, buses, and mobile units on wheels, heavy equipment and the likes) according to the following rates:

Item	Fees in EGP.	Statement
2-4-1	3	Daily for bicycles and motorbikes
2-4-2	10	Daily for light means of transportation and the likes.
2-4-3	30	Daily for medium means of transportation (microbus – minibus – pickup)
2-4-4	100	Daily for heavy means of transportation (trucks – tractors – trailers – mobile units on wheels)
2-4-5	200	Daily for heavy equipment

2-5 Loaded or empty containers consistent with the international standards:

2-5-1 Subject to items (2-3-1, 2-3-2) specified in Article (16), the licensee shall pay to the competent Port Authority license utility fees for practicing the activity of storage and warehousing of containers according to the following:

Item	20 Feet Container EGP	40 Feet Container EGP.	Statement
2-5-1-1	7.5	15	For every day per container for a period of seven days.
2-5-1-2	10	20	Per container as of the eighth day until the day of the withdrawal of the container.

2-5-2 The rates set in item (2-5-1) above shall be doubled for loaded containers with open top, open sided or flat rack containers and all containers of different (lengths, width, height or weight) than that of the international standards (irregular).

- 2-5-3 The charges for containers loaded with dangerous cargoes shall be in the rates set in item (2-5-2) above in addition to the following percentages:

Item	Percentage	Class
2-5-3-1	50%	1, 5, 7
2-5-3-2	40%	2
2-5-3-3	20%	3, 4, 6, 8, 9

- 2-5-4 The charges for empty containers shall be half of the rates specified in item (2-5-1).

2-6 Personal packages and samples:

The licensee shall pay to the competent Port Authority license utility fees for practicing the activity of storage and warehousing in the sum of (EGP 1 /day) or part of the day as long as the weight of the package shall not exceed half a ton. In case of any increase, it shall be subject to the fees designated for general cargo.

2-7 Tobacco cargo:

The licensee shall pay to the competent Port Authority license utility fees for practicing the activity of storage and warehousing the sum of (EGP 10 / ton / day).

2-8 Refrigerated cargo:

The license utility fees for frozen or refrigerated cargo handled from vessels to refrigerators shall be determined pursuant to the agreement concluded with the competent Port Authority.

2-9 Irregular packages:

Utility fees shall be determined on case by case basis pursuant to the agreement concluded with the competent Port Authority.

Article (18)

Port Authorities shall collect the sum of (EGP.5 / ton) for all types of cargo tackle delivering except for grain where (EGP.3 / ton) shall be collected whether withdrawn by means of inland or maritime transportation, as a one-time charge for port services and the use of infrastructure provided that the unload rates are abided by and directly withdrawn out of the port by means of that same transportation mode. In case of non-direct withdrawal, the license utility fees shall be due for what was not withdrawn according to the type of cargo to be collected by the competent Port Authority.

Article (19)

Utility Fees for Practicing the Activity of Storage and Warehouses of Transit Containers and Cargo

Transit cargoes are the cargoes unloaded at the port on barges or rafts or on the quay , intended for a foreign country to be transshipped from the same port where it was unloaded or from one of the ports of the Arab Republic of Egypt whether transshipment shall be made in its same status, bagged or following its display at exhibitions within the Arab Republic of Egypt provided that the consignee undertakes to present a certificate issued by the shipping agent after the ratification of the included data by Customs supported by a copy of the manifest.

The license utility fees for transit containers and cargo at Port Authorities for exhibition display shall be determined according to the following:

1- General Cargo:

Item	Fees (USD)	Statement
1-1	25 cents	Per ton or meter / day or part of a day for storage at warehouses and sheds.
1-2	15 cents	Per ton or meter / day or part of a day for storage at open yards.

The fees shall be due as of the completion of unloading and delivery to the storage areas taking into account the permissible stevedoring rates.

2- Dangerous Cargo:

The rates specified in item (1) of this Article shall be **doubled**. The license utility fees shall be calculated as of the completion of the unloading of cargo from the vessel or lashing barge taking into account the permissible stevedoring rates.

3- Loaded or empty transit containers consistent with the international standards:

- 3-1 License utility fees shall be due for practicing the activity of storage and warehousing for transit containers as of the date of unloading according to the following rates:

Item	20 Feet Container USD	40 Feet Container USD	Statement
3-1-1	1	2	For every day per container for a period of seven days.
3-1-2	1.5	3	Per container as of the eighth day until the day of the withdrawal of the container.

- 3-2 The rates specified in item (3-1) above shall be doubled for loaded containers with open top, open sided or flat rack containers and all containers of different (lengths, width, height or weight) than that of the international standards (irregular).

- 3-3 The charges for containers loaded with dangerous cargoes shall be in the rates set in item (3-2) above in addition to the following percentages:

Item	Percentage	Class
3-3-1	20%	1, 5, 7
3-3-2	40%	2
3-3-3	50%	3, 4, 6, 8, 9

- 3-4 The charges for empty containers shall be half of the rates specified in item (3-1) of this Article above.

4- Bulk Cargo (Dry / Liquid):

The license utility fees for these cargoes shall be determined according to the following rates:

Item	Fees (USD)	Statement
4-1	10 cents	Per ton or meter / day or part of a day for the first twenty (20) days. (part of a ton or meter / ton shall be considered a full ton or meter)
4-2	15 cents	Per ton or meter / day or part of a day for the next twenty (20) days. (part of a ton or meter / ton shall be considered a full ton or meter)

4-3	20 cents	Per ton or meter / day or part of a day for any extra day after that. (Part of a ton or meter / ton shall be considered a full ton or meter)
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The license utility fees shall be calculated as of the completion of the unloading of cargo from the vessel or lashing barge taking into account the permissible stevedoring rates.

5- Means of Transport and Transportation:

The license utility fees shall be due as of the commencement of the unloading as follows:

Item	Fees (USD)	Statement
5-1	1.5	Per unit / day or part of a day for bicycles
5-2	3	Per unit / day or part of a day for motorcycles and the likes.
5-3	5	Per unit / day or part of a day for light means of transportation and the likes.
5-4	7	Per unit / day or part of a day for medium means of transportation (microbus – minibus – pickup) and the likes.
5-5	10	Per unit / day or part of a day for heavy means of transportation (trucks, tractors, trailers, buses, mobile units on tracks and the likes)

Article (20)

- 1- Minimum charging basis of the license utility fees due to the competent Port Authority for practicing the activity of storage and warehousing shall be determined according to the following:

1-1 General cargo: 2 tons / m2 / month.

1-2 Dry bulk cargo (for warehouses or silos) according to the following:

Item	Height of warehouse or silo	Minimum Charging Basis (Average calculation of the storage capacity of warehouses)
1-2-1	Up to 8 m	2 tons / m ² / month
1-2-2	Over 8 m up to 12 m	3 tons / m ² / month
1-2-3	Over 12 m up to 16 m	4 tons / m ² / month
1-2-4	Over 16 m up to 20 m	6 tons / m ² / month
1-2-5	Over 20 m and up to 24 m	8 tons / m ² / month
1-2-6	Over 24 m	10 tons / m ² / month

1-3 Dry / liquid bulk cargo (for Cylindrical silos / tanks): 40% of storage capacity per month.

1-4 fees shall be in the rates set in item (2) above in article (17).

Article (21)

1- Time Exemptions:

- 1-1 License utility fees for practicing the activity of storage and warehousing shall be due on cargo at storage areas brought-in from another Customs department inside the country after **A Grace Period** of two days starting as of the completion of cargo unloading at the storage areas. The completion of cargo unloading **means** the completion of stowing the entire cargo in these areas. The shipping agent and shipping company shall undertake to notify the competent storage company of the aforementioned.
- 1-2 License utility fees for practicing the activity of storage and warehousing shall not be due on cargo withdrawn from inside the port on:
- 1-2-1 Railway carriages as of the date of shipment on those carriages.
 - 1-2-2 River means of transport as of the date of shipment on those means.
- 1-3 The concerned party shall be exempted from complying with the required withdrawal rates issued by the Port Authority and calculated on the on the basis of 24 hours of operation per day for vessel or barge for the periods in which the unloading rates has decreased or stopped as per the following conditions:

- 1-3-1 Discontinuation of unloading or withdrawal due to bad weather conditions.
- 1-3-2 Discontinuation of unloading or withdrawal based upon instructions of the competent authority at the port or one of the administrative authorities or the closure of the lock.
- 1-3-3 Delay in vessel's mooring or berthing alongside berths as well as shifting operations which might occur during the stevedoring operation period as per the request of the Port Authority.
- 1-3-4 Discontinuation of cargo unloading due to maritime incidents that might occur to a vessel during operation such as fire or leakage of water into holds. The aforementioned shall be evidenced by a letter from the traffic department at the port.
- 1-3-5 Multiple deliveries for more than one cargo at the vessel by the consignee through the agent and via the shipping chart.

2- Justified Exemptions for Storage Areas Managed By The Port Authority Or By Third Parties:

2-1 Cargoes imported in the name of the following entities shall be exempted from license utility fees for practicing the activity of storage and warehousing with the percentage of (100%):

- 2-1-1 The Presidency.
- 2-1-2 National Defense Council.
- 2-1-3 Armed Forces.
- 2-1-4 Military Production Sector Companies provided that a certificate issued by the Ministry of Defense is submitted indicating that the cargoes requiring exemption are the property of the Egyptian Armed Forces, in addition to foreign companies working for the armed forces pursuant to international cooperation agreements or international grants.
- 2-1-5 Ministry of the Interior.
- 2-1-6 Postal packages in the name of the National Postal Authority.
- 2-1-7 Cargoes in the name of the Port Authority
- 2-1-8 All types of exported cargo. (Egyptian products)
- 2-1-9 Cargoes imported as gifts for the disabled and their cars for their personal use.
- 2-1-10 Cargoes set for demolition apart from frozen cargoes which is stored in refrigerators.
- 2-1-11 Cargoes imported as gifts or aids to Governmental authorities or governmental charities provided that they are withdrawn within ten (10) days as of the date of receipt at the storage areas; afterwards, these cargoes shall be subject to (50%) exemption only for the following days.

2-2 Cargoes shall be exempted from license utility fees for practicing the activity of storage and warehousing with the percentage of (75%) from the due amount in the following cases:

- 2-2-1 Cargoes imported for universities, scientific institutions or religious, social or charitable authorities provided that these imported cargoes are in the names of these authorities and within their conducted activities. The aforementioned shall be evidenced by an official document issued from the competent administrative authority in charge of the supervision on these authorities.
- 2-2-2 Cargoes and vehicles imported for foreign research units where a Decree by the Ministry of Foreign Affairs specifying their entitlement to attain such exemptions shall be issued in that matter.

3- Cargoes shall be exempted from License Utility Fees for Practicing the Activity of Storage and Warehousing with the Percentage of (50%) When Late Withdrawal from The Storage Areas occurs in the Following Cases:

- 3-1 Issuance of a confiscation or impoundment ruling of the cargo by the competent judicial authority. The exemption shall be for the period from the date of issuance of the ruling until the date that authority appoints the entity to take delivery of cargo or the date of refutation of the ruling.
- 3-2 Death of the consignee and delay of the heirs in obtaining the documents indicating heritage. The exemption shall be for the period from the date of the death until the date of obtaining these documents with a maximum of 45 days from the date of the death.
- 4- The amount collected as storage services fees and license utility fees to practice the activity of storage and warehousing shall not exceed half of the value of the cargo evaluated in a document issued by the customs authority provided that it is withdrawn in a maximum period of ten working days commencing as of the following day of obtaining the customs clearance receipt or license to transport the cargo outside customs or the transshipment thereof. After the expiry of that period, the full amount license utility fees to practice the activity of storage and warehousing shall be due for the cargo that was not withdrawn at the abovementioned period. This clause shall be valid for different means of transportation.
- 5- In cases where the consignees cannot withdraw the cargo for reasons of conflicts with the customs authority or other inspection authorities which ends up in favor of the consignee, it is allowed to pay (50%) cash or check, and the remaining amount via an unconditional letter of guarantee issued by an accredited bank with A Grace Period of two months within which it shall be paid in cash.

(Chapter Five)
Terms and Conditions
Related to
Licensing the Practice of
Maritime Works/ Ship Chandelling Activities
&
Their Utility Fees

Article (22)

Subject to the provisions of Chapter One of this Regulation, the license to engage in Maritime Works/ Ship Chandelling Activities in Ports shall be permitted on the following conditions:

- 1- The issued capital of the company shall not be less than EGP.250 000 (two hundred and fifty thousand Egyptian pounds) for each activity separately. The licensees shall commit to regularize their status concerning the stipulated capital within two years as of the date this Regulation comes into force.
- 2- The term of the license is three years and may be renewed for other similar periods when the required terms and conditions are met.
- 3- The licensee shall commit to submitting insurance in the amount of EGP.10, 000 (ten thousand Egyptian pounds) in cash or via an unconditional bank letter of guarantee to the competent Port Authority to be retrieved once the license expires.

Article (23)

- 1- The license applicant shall pay the amount of EGP.3000 (three thousand Egyptian pounds) for the issuance or renewal of the license to practice the activities of Maritime Works/ marine supplies for each activity separately (Maritime Works/ marine supplies).
- 2- The licensee shall pay licensing utility fees for practicing the activity of marine works/ marine supplies in the amount of EGP.3000 (three thousand Egyptian pounds) annually for each activity separately.

(Chapter Six)
Terms and Conditions
Related to
Licensing the Practice of
Ship Supply Activity and its Utility Fees

Article (24)

Subject to the provisions of Chapter One of this Regulation, the license to engage in the activity of vessels supplies shall be permitted on the following conditions:

- 1- The issued capital shall not be less than EGP.2 000,000 (two million Egyptian pounds). The licensees shall commit to regularize their status concerning the stipulated capital within two years as of the date this Regulation comes into force.
- 2- Providing a comprehensive study in the field of supply operations that the licensed company shall carry out together with the utilized equipment and means undertaken to perform this activity.
- 3- The term of the license is five years and may be renewed for other similar periods when the required terms and conditions are met.
- 4- The licensee shall commit to submitting insurance in the amount of EGP.50, 000 (fifty thousand Egyptian pounds) in cash or via an unconditional bank letter of guarantee to the competent Port Authority to be retrieved once the license expires

Article (25)

The licensee shall pay issuance / renewal fee to practice the activity of vessels supplies at the sum of EGP.150, 000 (one hundred and fifty thousand Egyptian pounds).

The licensee shall pay license utility fees to practice the activity of vessels supplies according to the following rates:

Vessel Nationality	Oil and Fuel Supply	Freshwater Supply
Foreign vessels	USD. 20 / ton	USD. 6 / ton
Egyptian vessels	USD.10 / ton (or the equivalent in EGP)	USD.3 / ton (or the equivalent in EGP)

(Chapter Seven)
Terms and conditions
Related to
Licensing the Activity of
Performing Maintenance Operations & Vessels Repair
&
License Utility Fees

Article (26)

Subject to the provisions of Chapter One of this Regulation, the license to engage in the activity of performing maintenance operations and vessels repair shall be permitted on the following conditions:

- 1- The issued capital shall not be less than EGP.100, 000 (one hundred thousand Egyptian pounds). The licensees shall commit to regularize their status concerning the stipulated capital within two years as of the date this Regulation comes into force.
- 2- The term of the license is three years and may be renewed for other similar periods when the required terms and conditions are met.
- 3- The licensee shall commit to submitting insurance in the amount of EGP.10, 000 (ten thousand Egyptian pounds) in cash or via an unconditional bank letter of guarantee to the competent Port Authority to be retrieved once the license expires.

Article (27)

- 1- The license applicant shall pay the amount of EGP.3000 (three thousand Egyptian pounds) for the issuance or renewal of the license to practice the activity of performing maintenance operations and vessels repair.
- 2- The licensee shall pay licensing utility fees for practicing the activity of performing maintenance operations and vessels repair in the amount of EGP.3000 (three thousand Egyptian pounds) annually.

(Chapter Eight)
Terms and Conditions
Related to
Licensing the Practice of Supplementary Activities & Professions to
Maritime Transport Activities at Ports
And Rates of Their Utility Fees

Article (28)

The terms, conditions and rates stipulated in this Chapter shall apply to the activities / professions indicated in the Table attached herewith.

Article (29)

- 1- It is not permissible to engage in any of the (activities/professions) listed in the attached table except for those registered in the register set up for that purpose by Ports Authorities. The board of directors of the Authority may add other activities to that Table after their presentation before the Standing Licenses Committee at the Maritime Transport Sector.
- 2- The registration may not be waived to third parties or the use of subcontractors. The registration may be transferred to a first degree relative of the registered after ascertaining that he has practiced this (work/profession) with the registered (worker/ professional) for at least one year.

Article (30)

Applications for registration, applications for data modification and renewal shall be submitted on the form prepared for that purpose to the competent Port Authority.

Article (31)

Registration in the said Registry is subject to the following terms and conditions:

- 1- To be an Egyptian company or a sole proprietorship having its headquarters in the Arab Republic of Egypt. The company or sole proprietorship shall present documents to indicate the permanent address of its headquarters and the supporting documents to that effect.
- 2- To be amongst the purposes of the company or the sole proprietorship to practice the activity for which the license is requested.
- 3- The company or sole proprietorship wishing to register to practice these (activities/ professions) shall submit an application to the competent Port Authority along with the documents specified in Article (33)
- 4- The applicant requesting registration shall undertake the following:
 - 4-1 The Joint liability for any damages occurring at the Port as a result of practicing the (activity/profession) in his personal capacity or his affiliates or the people hired by him to practice the (activity/profession) at the port.
 - 4-2 Abidance by the applicable laws, decrees, regulations and instructions at the Port.
 - 4-3 Commitment to the electronic linkage according to the applicable systems at the Port as per the nature of each (activity/profession).
- 5- Documents indicating payment of taxes due for the previous registration period shall be attached to the application for the renewal of registration in addition to the abovementioned documents.
- 6- In case of non-conformity of the registered (company / sole proprietorship) to laws, decrees, regulations or instructions regulating work in the Port or his non-commitment to the registration terms, the Port Authority shall serve a warning upon him and if the violation is repeated, the registration shall be suspended for a month. If the violation is repeated for a third time, it shall be the prerogative of the competent Port Authority to revoke his registration.

Article (32)

Enrollment in the aforementioned Register in case of individuals shall be subject to the following terms and conditions:

- 1- To be at least eighteen years old.
- 2- To be a holder of the Egyptian Nationality.
- 3- Must be of a good conduct and an impeccable reputation.
- 4- Never been previously convicted of any felony or an offence prejudicial to honor or integrity (unless he has been rehabilitated).
- 5- Never been previously convicted in any customs evasion crimes.
- 6- Never been terminated from service for reasons involving integrity unless eight year has passed on issuance of the decision.
- 7- To be registered in the commercial register and he has a license from the competent authorities to practice his work.

Article (33)

The registration application for companies or individuals shall be accompanied by the following papers and documents:

- 1- A copy of the articles of association of the company (for companies), internal by-law and Regulation of main statute for associations.
- 2- An official extract of the commercial register indicating the (activity/profession) requesting license for.
- 3- A copy of the tax card; indicating the (activity/profession) for which registration is requested and the documents indicating registration at the Egyptian Tax Authority provided that these documents are ratified by the competent authorities. As for (activities/professions) with an export nature, a certificate of exemption from the value added tax shall be submitted in their regard.
- 4- Document to indicate registration at social insurance.
- 5- Criminal record (for natural persons, chairmen, managers in charge or authorized managers for companies).
- 6- Certificate indicating the non-conviction on the registration applicant in customs evasion crimes.
- 7- Documents corresponding to each (activity/profession) in the attached Table.
- 8- Any other documents or data requested by the competent Port Authority.

Article (34)

The registered (company/sole proprietorship) shall undertake to notify the competent Port Authority of any alterations that might occur to the data or documents mentioned in Article (33) within fifteen (15) days as of the date of such alteration.

Article (35)

A special log shall be set up at the Port Authority for the registration applications to evidence the mentioned requests according to the date of application. Each request shall have a private file to hold its documents. The registration applicant shall be handed a receipt showing the date of application and a declaration of the attached documents.

Article (36)

The decision to approve or reject the registration request shall be issued after the review by the Licensing Committee of the competent Port Authority.

The applicants whose applications were rejected may re-apply for registration on condition that the re-application shall be after at least one year of the rejection date.

Article (37)

The registration at the log shall be in consecutive numbers for every type of (activity/ profession). The applicant shall be notified with approval, amendment or renewal of registration.

Article (38)

The registration shall be renewed from one (1) year to three (3) years pursuant to what is indicated corresponding to each activity in the attached Table. This duration shall be calculated as of the date of obtaining the registration. All supporting documents shall be attached to the renewal request.

Article (39)

Writing-off the registration shall be due to any of the following reasons:

- 1- The absence of one of the conditions stipulated in Articles (31, 32).
- 2- Upon the request of the registered company / sole proprietorship.
- 3- The bankruptcy of the registered company / sole proprietorship.
- 4- Expiration or dissolution or liquidation of the company.
- 5- Breach of laws, decrees, regulations and instructions in force at the port taking into consideration the provisions of item (6) of Article (31).

**Table annexed to Chapter Eight On
Activities /Professions Supplementary to
Maritime transport activities at
Port Authorities**

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Special Conditions	Remarks
1-	Customs Clearance	3	1000	Obtaining customs Clearance License (office/practice) from the Customs Authority	For general Customs clearance agent, only practicing license is required
2-	Import and export	3	3000	Obtaining the necessary licenses to practice the activity from the General Organization for Export and Import Control / investment record and the decree issued by The General Authority for Investment.	
3-	Cargo Transport	3	3000	Value Added Tax Registration	<ul style="list-style-type: none"> Valid car licenses from the traffic department Valid driving licenses. Vehicles management power of attorney for trucks owned by third parties
4-	International transport	3	5000	<ul style="list-style-type: none"> Certificate issued by the International Federation of Freight Forwarders Associations (FIATA). Registration for value added taxes. Providing the procedures publications of the Customs Authority. 	
5-	Tourist Activities	3	1500	Obtaining an approval from the Ministry of Tourism	
6-	Inspection and review Activities	3	3000	Obtaining the necessary decree from the Financial Regulatory Authority	
7-	Tally	3	2000	Obtaining the approval of the Financial Regulatory Authority	

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Special Conditions	Remarks
8-	Diving	1	5000	<ul style="list-style-type: none"> Obtaining the approval of the competent Port Authority. Obtaining the approval of Armed Forces Operations Authority The diving certificates shall be ratified by the Egyptian Authority for Maritime Safety. The issued capital shall not be less than EGP.100, 000. Diving shall be subject to the approval of the competent Port Authority and under its supervision for each dive. 	Minimum of (2) divers to supervise the operation
9-	Cranes Owners	3	2000	<ul style="list-style-type: none"> Obtaining cranes licenses from the traffic department. Conclude a contract with one of the stevedoring Companies or those practicing maritime works activity at the port. 	Only for those currently registered (dissolving current status)
10-	Barges Owners	3	2000	<ul style="list-style-type: none"> Obtaining barges licenses from Egyptian Authority for Maritime Safety Conclude a contract with one of the stevedoring Companies or those practicing maritime works activity at the port. 	
11-	Launch Owners	3	2000	<ul style="list-style-type: none"> Obtaining launches licenses from Egyptian Authority for Maritime Safety 	
12-	Food and Beverage Vendors	3	3000	<ul style="list-style-type: none"> Submitting a healthiness certificate from the Ministry of Health for the person holding the registration and his workers. Allocation of a cafeteria at the Port 	
13-	Maintenance and repair of devices, mechanical, electrical and	3	1000	<ul style="list-style-type: none"> Concluding a contract with a company in the Port. To be accredited as a workshop for devices and electric equipment by the competent entity in the 	

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Special Conditions	Remarks
	electronic equipment onshore			Ministry of Industry.	
14-	Maintenance of the fire equipment and extinguishers	3	2000	<ul style="list-style-type: none"> Holding a permit to practice the profession issued by the Civil Defense Department of the Ministry of Interior. Issued Work Order 	
15-	cleansing and fumigation works	3	5000	<ul style="list-style-type: none"> Obtaining the related decree from the Ministry of Agriculture. 	
16-	Businessmen Services	3	2500	<ul style="list-style-type: none"> Allocation of an area in the Port. Obtaining an approval from the Egyptian Company for Telecommunications for the activity (telephone-fax) 	<ul style="list-style-type: none"> Including all or some of the activities (telephone/ fax/ telex/ interned/photocopy/ stationary)
17-	Security and safeguarding companies	3	10,000	<ul style="list-style-type: none"> Obtaining the approval of the Ministry of Interior Practicing the Activity via companies. 	
18-	Free Zone Markets	3	3500	<ul style="list-style-type: none"> Obtaining the approval of the Ministry of Economy & Foreign Trade. 	
19-	Packaging	3	3000	<ul style="list-style-type: none"> Concluding a contract with one of the companies working at the Port. 	
20-	Petroleum services (petroleum pipelines maintenance/ operation monitors)	3	3000	<ul style="list-style-type: none"> Concluding a contract with one of the Petroleum Companies working at the Port. 	<ul style="list-style-type: none"> Includes service providers for petroleum companies.
21-	General Supplies	3	2000	<ul style="list-style-type: none"> To be registered at the importers register at the Port/ at one of the companies / governmental authorities operating at the port. 	
22-	General Contracting	3	2000	<ul style="list-style-type: none"> To conclude a contract with the Port/ one of the companies / governmental authorities operating at the port. 	

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Special Conditions	Remarks
23-	Crane Maintenance	3	5000	<ul style="list-style-type: none"> To conclude a contract with one of the licensed companies (containers/...) 	
24-	Removal of unwholesome grain sweeps of from onshore warehouses and adjacent yards	3	15,000	<ul style="list-style-type: none"> Commercial registration with a capital of EGP.100,000(hundred thousand Egyptian Pounds) indicating the activity. The approvals of the Ministry of Health and the Ministry of Environment. Concluding a contract with a licensed company. 	
25-	Boat man	1	-	<ul style="list-style-type: none"> Boating licenses obtained from the Egyptian Authority for Maritime Safety. 	Only for those currently registered (dissolving current status)
26-	Peddler	1	50	<ul style="list-style-type: none"> Valid Peddler License 	Only for those currently registered (dissolving current status)
27-	Vessels Security Guards	1	50	-----	Only for those currently registered (dissolving current status)
28-	Security and safeguarding contractor	1	2000	<ul style="list-style-type: none"> A contract with one of the security and safeguarding companies 	Only for those currently registered (dissolving current status)
29-	Peddlers on boats	1	50	<ul style="list-style-type: none"> Obtaining a renewed peddler on boats license from the General Police Administration at the Port. 	Only for those currently registered (dissolving current status) Subject to transfer to first degree relatives for one time only.

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Special Conditions	Remarks
30-	Ship waste Purchase	3	10,000	<ul style="list-style-type: none"> • Capital of EGP.50 ,000 • To have practiced the profession for three years Prior to requesting registration 	A period of one year shall be granted as of the date of this Regulation coming into force for those who practiced the activity before the issuance of Decree 275/2008 in order to regularize their status

Item	Activity/ Profession	Registration Period (Years)	Registration Fees (EGP)	Renewal of Registration for one year (EGP)	Special Conditions	Remarks
31-	Cleaning Work	1	–	100	–	The renewal (of registration) shall be for those registered only and expires by their death, or dissolution or liquidation in case of companies (dissolving current status)
32-	Carrier	1	–	50	–	
33-	Carrying Contractor	1	–	2000	–	
34-	Counter Worker	1	–	50	–	
35-	Washing Worker	1	–	50	–	
36-	Tailor	1	–	50	–	
37-	Laundry, Ironing, Cloth Tailoring	3	–	300	–	

(Chapter Nine)

Utility fees applied to
Land plots, Closed Warehouses, Covered Hangars,
Passenger Terminals Halls and Administrative Complexes
In Egyptian Ports

Article (40)

First: The minimum utility fees for land plots, empty spaces, closed warehouses, covered hangars, passenger terminals halls and administrative complexes in Egyptian ports shall be determined as follows:

Item	Statement	Rate
1 –	Land Plots and Yards Within Port Boundaries Category (c)	
1 - 1	Land Plots	
1 – 1 – 1	Land Plots Allocated for Purposes other than Construction	
1 – 1 – 1 – 1	Foreign Companies	USD.(80) / m2 / year
1 – 1 – 1 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(70) / m2 / year
1 – 1 – 2	Land Plots allocated for construction purposes	
1 – 1 – 2 – 1	Land plots allocated for the construction of storage areas	
1 – 1 – 2 – 1 – 1	Foreign Companies	USD.(135) / m2 / year
1 – 1 – 2 – 1 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(120) / m2 / year
1 – 1 – 2 – 2	Land Plots allocated for the construction of administrative complexes	
1 – 1 – 2 – 2 – 1	Foreign Companies	USD.(160) / m2 / year
1 – 1 – 2 – 2 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(135) / m2 / year
1 – 2	Yards (Asphalt / concrete / high-density brick /)	
1 – 2 – 1	Foreign Companies	USD.(160) / m2 / year
1 – 2 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(135) / m2 / year
1 – 3	Land Plots and yards allocated for the purpose of equipment storage to serve the activity	
1 – 3 – 1	Land Plots Allocated for Equipment Storage to Serve the Activity	
1 – 3 – 1 – 1	Foreign Companies	As per the agreement with the competent Port Authority
1 – 3 – 1 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.240 / m2 / year
1 – 3 – 2	Yards Prepared for Equipment Storage to Serve the Activity	
1 – 3 – 2 – 1	Foreign Companies	As per the agreement with the competent Port Authority

Item	Statement	Rate
1 – 3 – 2 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.300 / m2 / year
2 –	Closed Warehouses and Covered Hangars Within Port Boundaries Category (c)	
2 – 1	Foreign Companies	USD.(215) / m2 / year
2 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(190) / m2 / year
3 –	Areas inside passengers terminals, administrative complexes Port Authority Category (c)	and shops Owned By the
3 – 1	Foreign Companies	USD.(240) / m2 / year
3 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(215) / m2 / year
4 –	Pipe Lines Utility Fees	
4 – 1	Utility fees for a linear meter of pipes extended below or above Port Authorities owned grounds and used for the conveyance or pumping of liquid materials to be (loaded/unloaded) (on/from) vessels:	
4 – 1 – 1	Foreign Companies	USD.(3) / meter / year
4 – 1 – 2	For Egyptian individuals, authorities and companies enjoying the Egyptian nationality by virtue of their articles of incorporation.	EGP.(16) / meter /year

Second: An Premium percentage shall be added to the fees corresponding to category (c) specified above for land plots, yards, closed warehouses, covered hangars, areas inside passenger terminals, administrative complexes and shops owned by Port Authorities as follows:

- 1- Category (a): An Increase of (35%).
 - 2- Category (b): An Increase of (25%).
- The boards of directors of the competent Port Authorities shall delineate the boundaries of the areas located within the range of the designated categories specified above according to the coordinates, which shall be determined according to the nature of each port and endorsed by the Minister of Transport.

Third: The cleaning fees of public utilities of the port and disposing of cleaning residuals off yards, lands, warehouses, hangars, rooms, shops and administrative complexes within the port boundaries shall be determined as per the following rates:

1- For yards and land plots:

- 1-1 EGP.10 / day / 500 m² for Egyptian customers.
- 1-2 USD.10 / day / 500 m² for foreign customers.

2- For warehouses, covered hangars, rooms, shops and administrative complexes:

- 2-1 (3%) Utility Fees with a minimum of EGP.360 / year for an Egyptian customer.
- 2-2 (3%) Utility Fees with a minimum of USD.360 / year for a foreign customer.

Fourth: General provisions:

- 1- The fees set above in Items (first and second) shall be considered the minimum charging rate inside ports.
- 2- The specified fees DO NOT include the fees for water consumption, electricity, communications, cleaning charges ... etc.
- 3- The licenses related to allocation of land plots, empty yards, closed warehouses, covered hangars, passenger terminals halls and administrative complexes shall be issued for one year subject to renewal. The chairman of the competent Port Authority may grant licenses for a lessor period. In all cases, this period shall not be less than one month.
- 4- Without prejudice to the authorities rights to remove any encroachment on yards areas allocated in the licenses at the expense of the licensee, the specified utility fees on the encroached areas shall be collected in DOUBLE of the fees specified for the category if the encroachment is connected to the allocated area, or if he still occupied the allocated area after the end of the term of its allocation. The specified utility fees on the encroached areas shall be collected in TRIPLE of the specified fees if the encroached areas are not connected to the allocated areas. If the encroachment occurs by someone other than the licensee, the encroaching person shall be bound to remove the encroachment and pay FOUR TIMES the specified utility fees in addition to expenses.

In all cases, the Port Authority shall produce evidence of the encroachment cases through an administrative police report to be issued by the Port Authority. Utility fees shall be calculated as of the date of the encroachment. The payment of encroachment utility fees rates shall not exempt the encroacher from paying the rates specified in Chapter Four under "Terms and Conditions Related to The storage and warehousing Activity and Associated Utility Fees".

- 5- The licensees shall be charged for each floor surplus to the ground floor after six month of the date of the approval of the Port Authority on commencing constructions or the conclusion of the construction, whichever is closer.
- 6- An insurance of (50%) of the value of the specified utility fees shall be deposited at the competent Port Authority in cash or via an unconditional irrevocable bank letter of guarantee valid for the whole duration of the license and in the same value. No interests shall be due for the said letter of guarantee and it shall be retrieved upon the end of the license term. Any amounts due to the Ports Authority in consequence of any violation or breach of the license terms and conditions shall be deducted from that insurance value.

- 7- Land plots or buildings maybe allocated to security authorities and their subsidiary units in exchange for an annual fee.
- 8- The licensee shall not use the license except for the licensed purpose. The licensee shall not waive away the license or part of it to a third party.
- 9- In case of the expiry of the license prior to set date, the remaining specified fees and insurance shall be reimbursed after deduction of any payable dues owed to the Port Authority.
- 10- The competent Port Authority may bid on administrative complexes established by it.
- 11- A part of a meter shall be considered an entire meter and a part of the month shall be considered a whole month upon calculation of utility fees and the breach fees.
- 12- In case of a decrease/ drawback of the actual handling capacity, the competent Port Authority may re-delineate the licensed storage areas in consistence with the licensee's actual volume of activity.
- 13- Upon contention on the vacant storage area, a bid shall be held for utility fees of this area.

Article (41)

Ownership of the facilities established at the expense of the licensee shall be transferred to the Port Authority as per the following periods:

- 1) Prefabricated installations 7 years after the completion of the construction or the expiry of the period designated for the completion of construction whichever is earlier.
 - 2) Concrete installations after 10 years from the date of completion of the construction or the expiry of the period designated for the completion of construction whichever is earlier.
 - 3) Establishments of a special nature in accordance with the agreement with the competent Port Authority, taking into account the extent of investment flow according to feasibility studies.
- After the expiry of these terms, the ownership of these facilities shall be transferred to the competent Port Authority.
 - The competent Port Authority may continue doing business pertinent to these constructions with those who have established them according to their nature and purpose in accordance with the agreement and the conditions determined by the competent Port Authority.

Article (42)

In the event of delay of the licensee in payment at the date specified in the license, the delay interest is calculated according to the interest rate declared by the Central Bank of Egypt for the period from the due date to the date of payment.

Article (43)

The stipulated rates in this Regulation shall not apply to activities instituted via contracts or concession agreements.

Article (44)

Utility fees for land plots, yards and facilities outside the boundaries of the port shall be determined pursuant to the agreement with the competent Port Authority or the Egyptian Authority for Maritime Safety as per jurisdiction taking into consideration the prevailing market prices.

(Chapter Ten)**Shipping Agency Fees in Egyptian Ports and Transit of Suez Canal****Article (45)**

Shipping agency fees at all the Egyptian ports and transiting Suez Canal shall be due as follows:

1- Primary Fees for the first five (5) days of the vessels berthing:

Item	Statement	Fee in USD (For each Foreign Vessel)	
		One Port	Two Ports (Transiting Suez Canal)
Item (1-1) Gross Registered Tonnage G.R.T vessels			
1 – 1 – 1	Vessels up to 3000 tons	500	800
1 – 1 – 2	Vessels over 3000 tons and up to 5000 tons	600	900
1 – 1 – 3	Vessels over 5000 tons and up to 10000 tons	800	1200
1 – 1 – 4	Vessels over 10,000 tons and up to 20,000 tons	1000	1500
1 – 1 – 5	Vessels over 20,000 tons and up to 40,000 tons	1200	1800
1 – 1 – 6	Vessels over 40,000 tons for every 10,000 extra ton	200	250
Item (1-2) Tourist and Passenger Vessels			
1 – 2 – 1	Vessels up to 15000 tons	800	900
1 – 2 – 2	Vessels over 15000 tons	1200	1800
Item (1-3) Other Marine Units			
1 – 3 – 1	Tourist yachts up to 60 feet.	150	250
1 – 3 – 2	Tourist yachts over 60 feet.	300	400
1 – 3 – 3	Tugboats and similar marine units.	400	600

2- Additional charges:

- 2-1 Additional charge of (10%) of the rates in specified item (1-1) of this Article shall be due for each extra day or part of a day as of the day after the first five days of the vessel berthing.
- 2-2 Vessels that do not leave the port because of repairs, force majeure or reasons beyond the vessel control shall be exempted from the additional charges at the discretion of the competent Port Authority.

Article (46)

The Egyptian vessels shall pay a shipping agency fee in the same rates set in Article (45) via local currency considering that one USD is equivalent to one EGP.

Article (47)

- 1- The shipping agent shall collect the shipping agency fees specified in Articles 45 and 46 and deliver them to the competent Port Authority. The Port Authority shall collect all such revenues and deliver them to the Maritime Transport Sector monthly in favor of the Public Treasury Authority.
- 2- The revenue shall be distributed as follows:
 - 2-1 (95%) For the Maritime Transport Sector in favor of the State Treasury.
 - 2-2 (1%) Incentives for employees of Ministry of Transport Headquarters for effort exerted in the follow-up of Maritime Agency Operations.
 - 2-3 (2.5%) Incentives to the employees at the competent Port Authority for the exerted effort in fees collection.
 - 2-4 (1.5%) Incentives to the employees at the Maritime Transport Sector for the exerted effort in the follow-up of the shipping agency operations and fees collection.
- 3- The shipping agent shall be entitled to (EGP.75) for fees collection for each vessel voyage.

(Chapter Eleven)

On the regulation of the collection of the Sailors Club subscription

Article (48)

Port Authorities shall supervise the establishment and development of Seafarers Clubs at each port and shall submit a semi-annual report to the Maritime Transport Sector, explaining what has been done in this regard.

Article (49)

A committee of the Maritime Transport Sector shall be formed to periodically inspect the establishment and development operation of Seafarers Clubs at the ports in action.

Article (50)

The proceeds of subscription fees in the Seafarers Clubs amounting to (USD.25) for each foreign vessel shall be distributed as follows:

- 1- (15%) for the competent port authority (5% for collection, 10% for supervision of construction and development).
- 2- (10%) for the Maritime Transport Sector for supervision, follow-up, monitoring and inspection on the ground of the establishment and development of international seafarers clubs and in accordance with the decisions of the Head of the Maritime Transport Sector.
- 3- (70%) for the international seafarers clubs for construction, development, administrative expenses and operation.
- 4- (5%) shall be provided to the Marine Disaster Fund to provide compensation to the families of seafarers in the cases provided for in the Regulations of the Seafarers Welfare Association.